

SCHOOL WEBSITE PRIVACY STATEMENT

INCH NATIONAL SCHOOL PRIVACY STATEMENT

WEBSITE OF INCH NATIONAL SCHOOL:

Inch National School is committed to preserving the privacy of all visitors to **inchns.ias@eircom.net** ("our website"). This privacy statement relates to our practices in connection with our website and is designed to assist you in understanding how we collect, use and safeguard the personal information you provide to us and to assist you in making informed decisions when using our site and our services. Inch National School fully respects your right to privacy. We will not collect personal information/personal data about you when you visit our website unless you choose to provide that information using the "**Contact us**" form.

By using this site, you consent to the collection and use of your information under the terms of this privacy statement which is in accordance with the Data Protection Acts 1988 to 2018, the European Communities (Electronic Communications Networks and Services) (Privacy and Electronic Communications) Regulations 2011 and the EU General Data Protection Regulation (GDPR). Please read the following privacy statement to understand how we use and protect the information that you choose to provide to us.

WHAT INFORMATION DO WE COLLECT?

When you visit our website you may provide us with two types of information:

- Personal information you knowingly choose to disclose that is collected on an individual basis, and
- Statistical web site use information collected on an aggregate basis as you and others browse through our website(s)

INFORMATION, PERSONAL AND NON-PERSONAL, YOU CHOOSE TO PROVIDE

Email address

When you visit our website you may wish to provide certain information about yourself, such as when you complete our "**Contact Us**" form. Inch National School does not collect any personal data about you on this website, apart from the information which you volunteer to send us in the "**Contact Us**" form

Web Site Use Information

Where you visit our website, certain non-personal data is available to us through our internet service provider. This non-personal data is collected on a statistical, aggregate, non-individual basis. This information may include the IP address from which you access our website, the type of internet browser used to access our website, the type of operating system used to access our website, the "top-level" domain name used (ie, .com, .org, etc.), the date and time of your visit to our website and the number of pages you visited on our website

How Do We Use the Information That You Provide to Us?

Any information, which you provide using the "**Contact Us**" form, is not made available to any third parties and is only used by Inch National School in line with the purposes for which you provided it (e.g. to contact you and answer any queries which you have raised in the "**Contact Us**" form or to address any other feedback which you send us in the "**Contact Us**" form)

Disclosure to Other People:

We do not disclose, sell or distribute any personal information which you send to us to any third parties. We may pass aggregate information on the usage of our site to third parties, but this will not include information that can be used to identify you. Your personal data may also be anonymised and used for statistical purposes. Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

IP Addresses:

An IP address is a number that is assigned to your computer automatically when you use the internet. When you visit any web page in our website, our servers log your IP address. We may use your IP address to help diagnose problems with our server and to administer our website. Your IP address is also used to help identify you and to gather broad demographic information.

WHAT ARE COOKIES?

Introduction

Cookies are small files placed on your computer's hard drive, or in your browser memory, when you visit Inch National School's website.

Our website uses cookies to help you in your interactions with the site and enhance your user experience. Our cookies don't store any personal or confidential information about you. To make sure you get the best experience from our website, we advise that users keep cookies active on their machine whilst visiting. Almost all websites use cookies and they have several different functions. The main purposes for cookies are to:

1. Allow the site to function correctly and to help keep it secure.
2. Make the site easier to use by remembering information that you've entered, to recognise you as a site user and to personalise your visit.
3. Collect basic information about the way you have used the site.

The cookies may also allow Inch National School to record additional information on the webpages you have visited and the contents of those webpages, any information you input, your referring URL or IP address, your time of visit and related session information, your requested page, web browser type, status of request (successful reply), cookies, number of bytes in the response, and query string and any information or technical detail your browser is sending to us.

Inch National School uses this information to better understand website usage in the aggregate so that we know what areas of our website users prefer. This information is stored in log files and is used for statistical reporting and in limited circumstances to prevent fraudulent claims.

What does this website specifically use cookies for?

Google Analytics: This is a common website tracking tool that provides us with general statistics about website usage, how people move around our site and the type of actions people take. This helps us to make overall improvements as a result. For more information view the [Google Analytics](#) website.

Google AdWords and Remarketing: If you have visited our website we use cookies to record this information. This helps us to optimise and manage our campaigns. These cookies allow a small number of selected websites to advertise our services to you. For more information view the [Google AdWords](#) website.

How do I turn cookies off?

If you don't want to receive cookies, you can modify your browser so that it notifies you when cookies are sent to it or you can refuse cookies altogether. You can also delete cookies that have already been set. If you wish to restrict or block web browser cookies which are set on your device then you can do this through your browser settings; the Help function within your browser should tell you how.

Managing Cookies

Alternatively, you may wish to visit www.aboutcookies.org, which contains comprehensive information on how to do this on a wide variety of desktop browsers.

Within your browser settings you can choose whether you wish to accept cookies or not. Different browsers make different controls available to you and so we provide links below to popular manufacturers' instructions on how you can do this. Generally, your browser will offer you the choice to accept, refuse or delete all cookies at all times, or those from providers that website owners use ("third party cookies"), or those from specific websites.

- [Google Chrome](#)
- [Internet Explorer](#)
- [Firefox](#)
- [Safari](#)
- [Safari Mobile](#)
- [Opera](#)

Cookies are a feature of web browser software that allows web servers to recognise the computer used to access a website. Cookies are small pieces of data that are stored by a user's web browser on the user's hard drive

Cookies can remember what information a user accesses on one web page to simplify subsequent interactions with that web site by the same user or to use the information to streamline the web page and to complete commercial transactions over the Internet. Cookies should make your online experience easier and more personalized

Our website uses cookies to keep track of your access to the site. By using our website, you agree that we can place these types of cookies on your device

Your browser will give you the option of preventing websites using cookies, or deleting cookies that have been accepted. Your browser's help service or help manual will show you how this is done. If you do not want your browser to accept cookies, you can "turn off" the cookie acceptance setting on your browser setting. However you must note that this may stop our website from working properly on your device. If you do not change your browser settings to refuse cookies, our website will issue cookies when you visit our website. If you continue to use our website, you agree and consent to our use of cookies on your device

SECURITY

We employ security measures to protect your information from access by unauthorised persons and to guard against unlawful processing, accidental loss, destruction and damage and we will do our best to ensure that all records we hold remain secure in line with our obligations under Data Protection Acts 1988 to 2018. We take our security responsibilities seriously, employing appropriate physical and technical measures. We review our security procedures regularly

RETENTION

We do not retain your personal data for longer than it is necessary for us to comply with the purpose for which you gave it to us. Any personal data which you provide to us using this website will be used in line with the purposes for which you provided it (e.g. to contact you and answer any queries which you have raised in the "**Contact Us**" form or to address any other feedback which you send

us in the "**Contact Us**" form) and after this purpose has been completed, we will delete your personal data.

ACCESSING YOUR INFORMATION

You are entitled to see the information we hold about you. On written request, we supply copies of your personal data, which you may have supplied to us using our website. If you wish to obtain copies of this personal data, you should write to the Board of Management of Inch National School at inchns.ias@eircom.net and ask that it provides you with an Access Request Form. Your request will be dealt with as soon as possible and will not take more than a month to process. If you discover that Inch National School holds inaccurate information about you, you can request that we correct/delete that information.

WEBSITES LINKED TO OUR WEBSITE

Our website may, from time to time, contain links to and from third party websites. We are not responsible for the practices employed by websites linked to or from our website nor the information or content contained therein. Often links to other websites are provided solely as pointers to information on topics that may be useful to the users of our website

Please remember that when you use a link to go from our website to another website, our Privacy Policy is no longer in effect. Your browsing and interaction on any other website, including websites which have a link on our website, is subject to that website's own rules and policies. Please read over those rules and policies before proceeding

By using our website you consent to our collection and use of your personal information as described in this Privacy Policy. If we change our privacy policies and procedures, we will post those changes on our website to keep you abreast of any developments

Contacting Us

If you are concerned about how your personal data is processed by our website, please bring your concerns to our attention using the contact details below:

The Board of Management,
Inch National School
Ennis
Co. Clare
or by email to **inchns.ias@eircom.net**